Job description

Position: Localization Engineer – Internship
Group: Localization Engineering Department

Outline:
- 3 months
- Post-graduate
- Independent internship in order to gain work experience

Scope of job:
The Intern will be part of the Localization Engineering team which works on the engineering steps required in a localization project. Project deliverables range from software to help, docs, websites and others. Project tasks include evaluation, preparation, compilation, resizing, testing, delivery and finalization of the project files.

Position relationships:
- The Intern is reporting to the Localization Engineering Manager and is working with a tutor who is overseeing the training progress.
- Functional liaison with the Project Management, DTP and Quotes departments.

Position responsibilities:
The intern will receive training on the process and eventually carry out own projects on time and in line with quality standards. The output is reviewed by the tutor during the internship.

- Evaluate and prepare project deliverables (software, help, docs, websites and others) for translation following set quality standards. This process typically includes the use of CAT (Computer Aided Translation) tools and related tools.
- Resize, format, test, deliver and finalize the project deliverables following set quality standards. Live testing may be part of the process which includes filling out a bug report.
- Carry out quality checks on files across the process in coordination with other departments.
- Support towards colleagues in other departments on tools and technical matters.

Position requirements:

- Study in translation or similar linguistic study, potentially including modules on Software Localization or Computer Aided Translation.
- Computer experience, affinity with the translation/localization industry
- Understanding of localization engineering processes and tools
- Experience with recent Windows operating systems. Macintosh or Linux operating systems knowledge is a plus.
- Enthusiastic, organized, flexible and attention to detail
- Good communication skills
- Fluent in English